

Sherwood Lodge

Activity Area: Sherwood Lodge

Minimum Staffing Level: N/A

Staff/Pupil Ratio: N/A

Staff Qualifications: N/A

Maximum Number of Participants: N/A

Role of Accompanying Adult: Controller of building while resident

Hazard	Outcome/Injury	Persons at risk	Rating	Existing Controls
Location hazards	Trips, sprains, cuts, grazes, bruises	Instructors Observers Participants Contractors	4 - 3	Area kept clear of obstruction, tables and chairs moved back as appropriate.
Vehicle traffic	Sprains, cuts, grazes, bruises	Instructors Observers Participants Contractors	4 - 3	Grounds are to be clear of all obstacles. Residents to be notified of traffic out side main door when leaving. Site speed limits of 5mph
Ignition Sources				
Electrical appliances Gas boiler Kitchen equipment Electrical system Smokers materials Arson	Electrocution, burns, cuts	Instructors Observers Participants Contractors	3 - 2	All electrical appliances PAT tested All Gas appliances serviced every year by LPG Gas Engineer All fire alarms tested Once a month and serviced twice a year Emergency lighting tested once a month CCCTV in operation around site and staff resident on site security
Fuel Sources				
LPG gas supply Cooking oils Cigarette lighters etc Curtains/ mattresses Sleeping bags/ covers Litter/ waste Chairs/ tables Building materials	Burns, cuts, carbon monoxide poisoning	Instructors Observers Participants Contractors	4 - 2	Visitors - 'Visitor Code of Practice' Staff – Site induction/ ongoing training Safety Notice/ test certificate Building maintenance weekly checks All none COSH chemicals removed Fire fighting equipment in buildings, and serviced every year.
Building				
Uneven surfaces	Trips, falls, cuts, grazes, bruises	Instructors Observers Participants Contractors	3 – 3	Residents encouraged not to run Leaders issue warnings with regards to hazardous areas. Safety notices on display in main living room.

WALESBY FOREST RISK ASSESSMENT

Stairs entrance and fire exit	Trips, falls, cuts, grazes, bruises	Instructors Observers Participants Contractors	3 - 3	Full lighting Stairs when dark, Stairs safety painted Residents encouraged to walk while using stairs
Bunk Beds	Falls, cuts, grazes, bruises	Participants	4 - 3	Residents encouraged not to be messing around on beds. Leaders issue warnings with regards to the hazards of bunk beds.
Showers/hot water taps	Scold	Participants Instructors Contractors	3 - 3	All Gas appliances serviced every year by LPG Gas Engineer Tempt- checks carried out every month and adjustments made where needed
Flat roof (adjacent to kitchen)	Falls, cuts, grazes, bruises	Instructors Observers Participants Contractors	3 - 1	Safety rail in place to stop residents going onto roof area. Centre staff observation, and leaders advised of risk.

Key

Rating: Likelihood (1 = Very high, 2 = High, 3 = Medium, 4 = Low) - Consequence (1 = Fatal 2 = Major injury 3 = Minor Injury 4 = No injury)